



2020 Online Application Instructions

1. Go to www.gdyt.org
2. Click on **“APPLY TODAY”** from Home page or **“APPLY”** at the bottom of the Youth page.
3. You will be on the Application landing page. Click **“Register”** at the top of the box.
4. Enter your first name, last name, and email address. Be sure to use an email address that you have access to, even during the summer.
5. You will be emailed an activation link to begin the application.
6. **Click on the link in the email.** If the link does not work copy and paste it into your browser. This will take you to the Change Password page.
7. The “Old” password will already be filled in (please do not delete). Enter and confirm your “New” password. **Click “CHANGE PASSWORD”**. This will take you to the online application.
8. In the online application, complete all of the questions. *If you do not answer a **required** question you will be unable to proceed.*
9. Once you finish the last section you will be able to review your answers.
10. Be sure to **check the box** for the Equal Opportunity statement.
11. Click **“SUBMIT”** at the bottom of the page.
12. You will receive an email confirmation for your GDYT 2020 application submission.

Completing the online application is only the first step to the enrollment process and expresses your interest in the GDYT program. If you are selected for the program, you will be contacted regarding next steps for training, enrollment and submitting documentation.

Visit the Youth page of the GDYT website at www.gdyt.org for details about the overall GDYT process and the Road to GDYT Success!

NOTE

Online Applications should be completed no later than **May 1, 2020.**



GDYT Online Application Troubleshooting

Q: I did not receive an email with the Application Activation Link.

A: Check your Spam, Promotional or Junk folders. Add "pyndex@pyninc.org" to your safe contacts to be able to see incoming mail from GDYT in the future.

Q: I checked my Spam, Promotional and Junk folders for my Application Activation Link email but it is not there. Should I do another application?

A: No. Please contact GDYT at (313) 664-5575 or (313) 967.5887 for more assistance.

Q: I am receiving an error message that is not allowing me to complete the application.

A: Please double-check to make sure that all **required** fields have been completed. If problems continue please contact GDYT at (313) 664-5575 or (313) 967.5887 for more assistance.

Q: I did not receive the confirmation email telling me that my application has been completed.

A: Check your Spam, Promotional or Junk folders. Also make sure that you completed the application, checked the box for the Equal Opportunity Statement, and hit the "Submit" button.

Q: Does my online application guarantee me employment with the Grow Detroit's Young Talent Program?

A: No. Your application shows that you are interested in the program. The selection process will begin in February to determine who will be in the program and continue with the enrollment process.

Q: When can I expect to be notified if I am selected to continue with the enrollment process?

A: By May 31, 2020 you will be notified via email about the status of your application (**accepted or wait-listed**). Please **continue to check your email as most communications are sent electronically**.

Q: Are there any documents that will be required to complete enrollment if I am selected?

A: Yes. If your application is accepted, you will need the following documents to enroll in the GDYT Program:

- Picture ID (State issued or Student ID)
- Social Security Card
- Birth Certificate

These items are required to secure any job, so it is a good idea to have them available.

Thank you for your interest in the Grow Detroit's Young Talent Program!